

## SUBCHAPTER B—OMB DIRECTIVES

PART 1310—OMB AND FEDERAL  
MANAGEMENT CIRCULARS

Sec.

1310.1 Policy guidelines.

1310.3 Availability of circulars.

1310.5 List of current circulars.

AUTHORITY: EO 11541, 35 FR 10737, 3 CFR, 1966–1970 Comp., p. 939.

SOURCE: 44 FR 37913, June 29, 1979. Redesignated at 44 FR 60286, Oct. 19, 1979, unless otherwise noted.

**§ 1310.1 Policy guidelines.**

In carrying out its responsibilities, the Office of Management and Budget issues policy guidelines to Federal agencies to promote efficiency and uniformity in Government activities. These guidelines are normally in the form of circulars.

**§ 1310.3 Availability of circulars.**

We believe, for public awareness purposes, that publishing the following list of current circulars is worthwhile. Copies of individual circulars may be obtained by writing to the Office of Administration, Publications Unit, Room G-236, New Executive Office Building, Washington, DC 20503, or by calling 202-395-4660.

EDITORIAL NOTE: The address and telephone number listed above have been changed to: Executive Office of the President Publications Service, 725 17th Street NW, Suite G-2200, Washington DC 20503; 202-395-7332.

**§ 1310.5 List of current circulars.**

(a) This index arranges the current OMB Circulars and Federal Management Circulars under OMB jurisdiction by key words in the titles of the directives and by a limited number of broader captions. Those Circular Nos. preceded with 73-, 74-, and 75- designate FMC's.

(b) This list includes all circulars in effect as of July 1, 1979.

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## § 1312.2

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### PART 1312—CLASSIFICATION, DOWNGRADING, DECLASSIFICATION AND SAFEGUARDING OF NATIONAL SECURITY INFORMATION

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AUTHORITY: Executive Order 12356, 47 FR 14874, 3 CFR, 1982 Comp., p. 166 as implemented by Information Security Oversight Office Directive No. 1, 47 FR 27836, June 25, 1982.

SOURCE: 44 FR 64783, Nov. 8, 1979, unless otherwise noted.

#### Subpart A—National Security Information—Classification and Declassification

##### § 1312.1 Purpose and authority.

This part prescribes the procedures for the classification and declassification of national security information in the possession of the Office of Management and Budget (OMB). It is issued under authority of Executive Order 12356 (47 FR 14874, 3 CFR 1982 Comp., p. 166) as implemented by Information Security Oversight Office Directive No. 1 (47 FR 27836, June 25, 1982) and is applicable to all OMB employees.

[44 FR 64783, Nov. 8, 1979, as amended by 55 FR 28745, July 13, 1990]

##### § 1312.2 Responsibilities.

The effectiveness of the classification and declassification program in OMB depends entirely on the amount of attention paid to it by supervisors and their staffs in those offices that possess or produce classified material. Officials who *originate* classified material are responsible for the proper assignment of a classification to that material and for a decision as to its declassification or downgrading. Officials who produce documents containing classified information must determine the *source of the classification* for that information and must insure that proper identity of that source is shown on the document.